



South Asian Canadian Legacy Project

Committee Name: Advisory Group on South Asian Canadian Historic sites of significance in BC

Terms of Reference

Type: Ad Hoc Advisory

Purpose

Offer advice to create Statements of Significance for South Asian Canadian sites of historic significance in BC (Heritage BC Mapping project) with an objective to identify historic cultural assets.

Scope

In-Scope: Leading up to March 31, 2022, members will offer overall guidance to create Statements of Significance for South Asian Canadian sites of historic significance in BC.

Out-of-Scope: Decision making, day-to-day working of the project.

Authority

Members will offer advice, support, and recommendations which are forwarded to the SACLP Project Management Team for consideration.

Membership

Individuals will be invited and appointed by the Director of South Asian Studies Institute to join as per their expertise and availability.

The Director will decide the number of members required and may appoint a chair/co-chair of the advisory group.



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Meeting arrangement

Meetings will take place as required either in-person or by conference calls.

The Project Manager will prepare the agendas and upon approval from the Director, will distribute to the members at least a week before the scheduled meeting.

Communication by email/phone will be available between meetings.

Reporting

The Advisory Group will report to the Director, South Asian Studies Institute.

Resources and budget

The members will volunteer their time and will not receive any remuneration.

The members will be reimbursed for out of pocket expenses such as parking and/or mileage, incurred to attend the meetings.

Deliverables

The Advisory Group has a mandate to offer advice and make recommendations to create Statements of Significance for and suggestions for awareness and promotion of significant South Asian Canadian sites (Heritage BC Mapping project) officially recognized by the province of BC.